

Dear Parent/Carer,

I hope you and your families are all safe and well. For those of you that have been and are still worried about the new strain of Covid-19, we would like to share some of the additional measures we have put into place in order to keep us all safe and well. These are highlighted in green.

1. Only children that meet the government criteria will be permitted into school.
2. All other children are expected to access remote lessons daily.
3. Clean clothes uniform to be worn every day. Where this is not possible, clean clothes should be worn instead.
4. Children to bring their own named water bottle. School will not provide drinks.
5. Bring their own sandwiches and snack (must **NOT** contain **NUTS**) in a named packet. School will not provide tuck.
6. Parent/carer to provide fitted masks for children where possible. These will be kept on all day (except whilst eating/drinking). This is to protect all vulnerable groups, including; Black, Asian and Ethnic minority community as children may be asymptomatic.
7. Staff will wear appropriate PPE in order to protect all vulnerable groups, including; Black, African and Ethnic minority groups as staff could be asymptomatic. Staff will wear them in emergency situations.
8. Staggered start times and finish times to reduce adults on site (these will be available on the school website and teachers will call you to personally share timings). Late arrivals must come through the main office and escorted to class, which will slow the process down.
9. Only two adults at a time are permitted in the school reception air lock. Please do not hold the door open for other parents to enter.
10. Only one adult per family to drop children off and the **same adult** collects.
11. Children to wait with their adult on the playground, whilst waiting for staff to open door. Adults queue within the designated waiting spaces, which are marked on the floors. Senior leaders will help you find these.
12. Hand washing as soon as children enter the site and very regular throughout the day using warm soapy water and alcohol based antibacterial hand gel will be available.
13. Main office will be closed. If an appointment is needed, please call the school office. No same day appointments will be given.
14. Maximum of 96 children per bubble (32 per class).
15. All children from Y1 and above will sit at desks facing forward at all times to reduce the risk of germs being transmitted.
16. All adults will maintain a 2 metre distance where possible or 1 metre where this is not, with PPE.
17. Each child will have their own workstation and their belongings will be kept there.
18. The Nest will be used for planned sessions and cleaned down before and after each child. A maximum of 3 children per bubble will be working in The Nest at any given time.
19. Each child must stay in their seat during class times.
20. Each workstation will have a supply of tissues, anti-bacterial gel and disposable towels.
21. Each child will be given their own set of resources to use and will not be allowed to share, or permitted to bring resources from home.
22. Each bubble of 96 pupils will have their own set of toilets to use throughout the day. Nursery to year 4 are unisex toilets.
23. Pupils will be permitted to use the toilet during lesson times only so that they can be 'wiped down' afterwards as needed.
24. Break times and lunch times have been staggered so that only one bubble will be on the playground.
25. Lunch will be eaten in bubbles to reduce cross contamination.
26. Reduced times outdoors to allow for all classes to have their own space.
27. Each group will have their own first aider. Where the child cannot be talked through how to administer their own basic first aid (e.g. cold compress), they will be sent home.
28. Soft toys and resources that are not essential, will be removed from class and playground.
29. All bubbles will have their own entrance/exit point.
30. Frequent cleaning of surfaces throughout the day.
31. Toilet handles, taps and door handles to be cleaned twice a day as a minimum.
32. Increased ventilation in rooms (windows and doors open).
33. If an individual presents with any of the symptoms identified by the WHO, they and family members will be asked to access a Covid-19 test and will not be permitted to return until after 10 days or a negative result is given. WHO symptom are: fever, fatigue, cough, aches and pains, runny or stuffy nose, sore throat, diarrhoea, headaches, shortness of breath and loss of smell/taste.
34. If a child or adult within the group becomes unwell with Covid-19 symptoms, the child will be sent to the in school sickbay and all parents of that bubble contacted if a Positive test result is confirmed. They will not be permitted to return to school before the 10 days
35. Public Health advice will always be sort by Ms Cherry before deciding to close or maintain a bubble, should there be a confirmed case of Covid-19.
36. All gates to the site will be locked 10 minutes after the last child is sent home from their class to reduce number of adults on site.
37. Breakfast and after school care will be provided to very a very limited number of key worker families on a pre-paid basis in order to protect bubbles. Contact Mrs Patel to book and pay for these limited places now.
38. Children and staff that have members of their household return from countries on the government no travel list, will be asked to isolate along with the individual/s returning for 10 days.